**Herbert Hoover High School, SAN DIEGO UNIFIED SCHOOL DISTRICT**

**School Site Council (SSC) Meeting**

Meeting Minutes: May 5, 2015

\_X\_\_\_Yes \_\_ \_\_ No **Quorum was met \_X Yes No Interpreter Present**

**Members Present:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Joe Austin, Principal | Kasimu Harley, Classified | Tawnya Pringle, Certificated | Delia Contreras, Community M. | Kellie McKenzie, Certificated |
| Aurora Anaya, Student | Paul Nathaniel, Certificated |  |  |  |
|  |  |  |  |  |

**Absent:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Valentina Hernandez, Parent | Ester Pintor, Parent | James Fitzpatrick, Certificated | Anita Dong, Student | Quincy Hollings, Student |

Guests: Gloria Gómez

| Item | **Description/Actions** | **Meeting Summary** |
| --- | --- | --- |
| 1. Call to Order 2. Approval of minutes | Kasimu Harley, Chair  2. Motion by P. Nathaniel, second by J. Austin, to approve minutes as written. | 1. Meeting was called to order at 2:45 pm  2. All in favor, motion approved. |
| 3. Public Comment/ Round Table | 3. Informational Proposal: Request for partial funding of Health Tech Position for the 2015/2016 school year, submitted by Ellen Hohenstein, Hoover Health Center Director. | 3 a) Principal Austin shared the proposal submitted by Ellen Hohenstein for the SSC to review. “Price Charities has decided to discontinue funding the full-time Health Center Administrative Assistant position at the end of the current fiscal year. Hoover is currently allocated a Health Tech three days per week to assist the nurse. Adequate front desk staffing is critical for clinical staff to serve students efficiently and effectively.  The Hoover Health Center provides a variety of services over and above a typical school nurse office, including expanded physical health services, mental and dental health services. Some of the responsibilities of the front desk staff include: managing patient flow, triage, minor first aid, chart and record keeping, referrals and follow-up, answering the phone, setting appointments, contacting parent, supervision of students waiting to see the provider, ordering and maintaining supplies, etc. Reduction in front desk staff will make it impossible for the Health Center to continue to deliver services at the current level of need…We are submitting a proposal that site funding be used to increase the Health Tech position from three days to five..”  (See Attachment #1)  b) D. Contreras shared that she attended a conference with the California School Based Health Alliance and informed the SSC Members that there may be funding available through the Alliance.  <http://www.schoolhealthcenters.org/>  c) Ellen Hohenstein is invited to attend the June, 2nd SSC Meeting. |
| 1. Budget | 4. Informational | 4. a) Principal Austin shared that the budget for the 2015/2016 school year should be approved by the district on June 9th, 2015. |
| 5. DAC/ELAC |  | No information presented |
| 6. Public Comment/Round Table |  |  |

**Meeting Adjourned at 3:12p.m.**

**Minutes recorded by Kellie McKenzie**